

Information flow at Rygaards International School

| Date | Type of communication | Year group the information is for | Who the information is for | Who is the information from | Information communicated |
|-------------|---------------------------------------|------------------------------------------|-----------------------------------|---------------------------------------------|--------------------------------------------------------------------------|
| August | Class meeting | All | Parents | Class teachers Head of Primary/Secondary | |
| October | Parent Consultations | Rec – Y6 | Parents and Students | Class teachers | Autumn Targets. Student evaluation sheet. |
| November | Meeting | Y9-Y11 | Parents and Students | Careers adviser and IB schools | Opportunities for further education in DK. |
| November | Consultations | Y7 – Y11 | Parents | Teachers | Progress, Effort, Punctuality as grades. |
| December | Written reports | Y7 – Y11 | Parents | Teachers | Progress, Effort, Punctuality as grades. |
| February | Meeting | Y9 | Parents and Students | Head of Secondary School and Teachers | Subject choices for Y10. How do they go about it? How do they decide? |
| February | Student Self-evaluation Consultations | Y7 – Y11 | Parents and Students | Teachers | |
| March | Parent Consultations | Rec – Y6 | Parents and Students | Class teachers | Spring Targets. |
| May | Transition Meeting | Y6 | Parents | Teachers Head of Secondary | Information on Transition to Secondary. |